

Local Food for Schools

November 13, 2024

Office Hours

Melinda Nguyen, Senior Nutrition Specialist

Tiffany Lankford, Nutrition Specialist

Christie Beaulieu, Nutrition Grants Specialist



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Fraud Hotline: 1-866-5-FRAUD-4 or 1-866-537-2834 | P.O. Box 12847 | Austin, TX 78711

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Updated 11/14/2024
www.SquareMeals.org



Food and Nutrition Division
Nutrition Assistance Programs

Meeting Agenda

01

**Updates &
Announcements**

02

**Reallocation
2nd Round**

03

Reimbursements

04

Questions

Grant Updates



Florence ISD-Common
Market

USDA Updates



USDA invests \$1.7 billion support the purchase of locally and regionally produced foods for emergency assistance

Currently awaiting guidance

USDA Invests \$1.7 Billion to Support Farmers, Deliver Nutrition Assistance, and Bolster Rural Economies | USDA

LFS Resources

LFS Resources on SquareMeals

- www.squaremeals.org/LFS

LFS Vendor Resource List

- *Updated list of vendors used by grant recipients sent in October. It is not required to use these vendors; if interested in pursuing procurement from any of the vendors listed, federal, state, and local.*

Grantee Fund amount and reimbursement

- *List of grantees and the amount awarded as well as how much reimbursement requested to date.*



Announcements



Mislap ISD– True Harvest Lettuce

Healthy Meal Incentives (HMI)



HMI Recognition Awards

- 8 Categories – Awarded on rolling basis
- Applications close June 30, 2025
- Visit HMI Homepage: healthymealsincentives.org
- www.squaremeals.org/HMI

Consider the Innovation in Nutrition Education since 1 of the 2 requirements are met with LFS participation!

Breakfast Trailblazer

Lunch Trailblazer

Innovative School Lunch Makeover

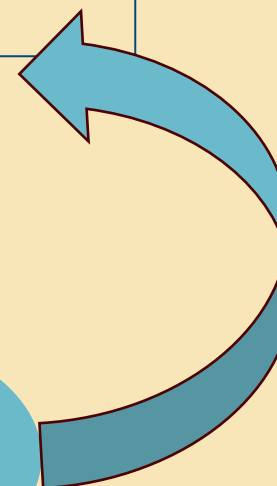
Innovation in the Preparation of School Meals

Small and/or Rural Breakfast Trailblazer

Small and/or Rural Lunch Trailblazer

Innovation in the Cultural Diversity of School Meals

Innovation in Nutrition Education ★



Reallocation



Gunter ISD– Produce from Walnut Creek Farm

2nd Reallocation

- **Final round of reallocation**
- **If you do not complete the form, we will sweep funds**
- **Award letters will be sent in December**

2nd Reallocation

51 grantees still need to submit form by Friday

ABILENE ISD
AGUA DULCE ISD
ALLEN ISD
BEN BOLT-PALITO BLANCO ISD
BLANCO ISD
BURNET CONS ISD
BYNUM ISD
CENTRAL HEIGHTS ISD
CHISUM ISD
CRISTOVAL ISD
CLARKSVILLE ISD
COMANCHE ISD
CULBERSON COUNTY-ALLAMORE ISD
DAINGERFIELD-LONE STAR ISD
DALLAS ISD
DENTON ISD
DUBLIN ISD
EAGLE PASS ISD
EASTLAND ISD
EVADALE ISD
FAITH FAMILY KIDS

GANADO ISD
GARLAND ISD
GATEWAY CHARTER ACADEMY
GHOLSON ISD
HIDALGO ISD
HULL-DAISETTA ISD
ITASCA ISD
JUNCTION ISD
Kaleidoscope Youth Development Services, Inc.
KELTON ISD
LA VILLA ISD
LIBERTY ISD
MATAGORDA ISD
MCALLEN ISD
MILLSAP ISD
MINERAL WELLS ISD
MISSION CONS ISD
MUENSTER ISD
NAVASOTA ISD
NORMANGEE ISD
NURSERY ISD

PAWNEE ISD
PEASTER ISD
PHARR-SAN JUAN-ALAMO ISD
RAYMONDVILLE ISD
RIVIERA ISD
ROY MAAS YOUTH ALTERNATIVES, INC
SACRED HEART SCHOOL-ROCKPORT
SAN ANGELO ISD
SAN ANTONIO ISD
SANTA ROSA ISD
SMITHVILLE ISD
ST ANTHONY SCHOOL
SUNDOWN ISD
TARRANT COUNTY JUVENILE BOARD
TEXAS SAN MARCOS TREATMENT CENTER
THREE WAY ISD
TIDEHAVEN ISD
TIOGA ISD
UNITED ISD
UTOPIA ISD
VANGUARD ACADEMY
WAELDER ISD
WORTHAM ISD

Reimbursements



Reimbursements

- Reimbursed \$5,530,554 of \$22,311,051
- 25% of total funds reimbursed with only 4 months remaining

Reimbursement Updates

Important Deadlines

1. LFS Fund Form **November 15, 2024**
2. Last day to make LFS purchases – **March 31, 2025**
3. Last day to submit LFS reimbursement requests – **May 9, 2025**

Notifications

- Email approval will be sent when Finance approves, the link to the Smartsheet won't allow you access.
- Reimbursement should be received within 30 days of Finance approval
- Search for payments on Comptroller's Search State Payments

Video Training on Reimbursement Process

- Available on webpage under LFS Resources
- <https://www.youtube.com/watch?v=B9Odue7mrRI>



Reimbursements

- Milk invoices summary sheet instead of Payment Request Form



HILAND DAIRY FOODS, LLC
 PO BOX 843128
 KANSAS CITY, MO 64184-3128
 Phone: (936) 756-6455

SUMMARY
 Date: 11/11/2023
 Page: 1 of 1
 Billing: [REDACTED]

CUSTOMER	INVOICE	DELIVERED	TOTAL
[REDACTED]	0541107239085748	11/07/2023	347.71
[REDACTED]	0541110239090969	11/10/2023	347.92
[REDACTED]			695.63
[REDACTED]	0541107239085749	11/07/2023	701.57
[REDACTED]	0541110239090970	11/10/2023	753.27
[REDACTED]			1,454.84
[REDACTED]	0541107239085704	11/07/2023	395.70
[REDACTED]	054110823794549	11/08/2023	154.36
[REDACTED]	0541110239090934	11/10/2023	522.17
[REDACTED]			1,072.23
[REDACTED]	0541107239085746	11/07/2023	463.88
[REDACTED]	0541110239090967	11/10/2023	502.68
[REDACTED]			966.56
[REDACTED]	0541107239085747	11/07/2023	309.73
[REDACTED]	0541110239090968	11/10/2023	580.66
[REDACTED]			890.39
	TOTAL		\$5,079.65

Thank You For Your Business!

Best Practices

- **Submit the Payment Request Form in excel spreadsheet**
- **Only fill out the “itemized invoice” tab**
- **Put invoice attachments in same order as listed on the Payment Request Form when possible**
- **Consolidate reimbursement requests if it’s the same vendor**
- **Bank statements aren’t required**
- **Submit photos and recipes**
- **For Farm to Table LLC, and Common Market Invoices, you DO NOT need to separate it out by farmer/producer**

Unallowable

Baked Goods are unallowable with LFS Funds because it's processed

This includes bread, tortillas, buns, etc

ALLOWABLE	UNALLOWABLE
Direct food costs, and the storage and transportation costs of Texas food products - Allowable costs under storage and distribution may include any typical direct costs associated with the storage and distribution of commodity products. Examples include direct salaries for temporary warehouse workers; lease or rental of delivery trucks or other equipment (forklifts, refrigerators, freezers, etc); payments/fees for common carriers for transporting or storing commodities; lease or rental of warehouse space; or supplies used in the storage and handling of commodity products (boxes, pallets, etc.)	Direct or indirect costs associated with developing and administering the program
Minimally processed or unprocessed foods produced in Texas--minimally processed states (whole, cut, pureed) and forms (fresh, frozen, dried, canned)	Processed foods
Fruits and vegetables, including 100% juices	Juice blends
Grains – pasta, rice, flour	Baked goods - breads, tortillas or gorditas, pre-packaged sandwiches/meals
Meats and/or Meat alternates– whole, pieces, ground meats, beans or legumes	Chicken nuggets, fish sticks, pre-made pizzas, smoked brisket, seasonings and spices
Fluid milk and dairy products – yogurt, cheese	Ready-to-eat processed/prepared foods and drinkable yogurt
Olive oil, honey and fresh herbs	Bottled water
Foods that are eligible for NSLP and/or SBP reimbursement and meet USDA meal pattern guidelines	Foods for events, staff, a la carte sales or garden curriculum

**This list will be updated on a regular basis as additional allowable or unallowable foods are identified through technical assistance.*

Vendor Update



Make sure invoices say "Texas" next to product description

The logo for Kalera features the word "Kalera" in a bold, green, sans-serif font. A green leaf icon is positioned to the left of the letter "a". A registered trademark symbol (®) is located at the bottom right of the word.

Moving to CO
After November
27th, 2024 no longer
approved vendor

Questions?

Contact Us



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Portal: [Reimbursement Form](#)

TDA LFS Website: www.squaremeals.org/LFS



Farm Fresh Network: www.squaremeals.org/FarmFreshNetwork

Comptroller Vendor List: <https://mycpa.cpa.state.tx.us/tpasscdblsearch/>

Food and Nutrition: www.SquareMeals.org



LocalFoodGrant@texasagriculture.gov

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- 1. mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
- 2. fax:**
(833) 256-1665 or (202) 690-7442; or
- 3. email:**
program.intake@usda.gov

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